

2016–17 Works for Queensland Program Guidelines

January 2017



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Introduction

The 2016–17 Works for Queensland (W4Q) program is a \$200 million Queensland Government funding program to support local governments outside of South East Queensland to undertake job-creating maintenance and minor infrastructure works.

This initiative is delivered by the Department of Infrastructure, Local Government and Planning and funded under the State Infrastructure Fund.

Objective

The objective of the 2016–17 W4Q program is to support job-creating maintenance and minor infrastructure works relating to assets owned or controlled by eligible applicants.

Eligible applicants

Eligible applicants are local government bodies constituted under the *Local Government Act 2009* that are outside of South East Queensland. The eligible applicants are listed in **Appendix 1**.

Eligible projects

To be considered under the program, projects need to create, support or sustain jobs in a local community or across a region. For example, this could mean new jobs created to deliver on commitments, sustaining jobs that might otherwise have been lost, or jobs relating to an existing work program that can be expanded.

Projects must be delivered by **30 November 2017**. Eligible projects are those that:

- improve the condition (maintenance), quality or lifespan of a local government-owned capital asset such as, but not limited to, footpaths, kerb and channel works, roads, car parks, sewer, water and stormwater systems and networks, shade structures, playgrounds, community and sport facilities, halls, swimming pools and water play infrastructure;
- are not already proposed for funding in the applicant's 2016–17 budget;
- are new minor infrastructure works that meet the required timeframe and program objectives; and
- clearly demonstrate they will create or sustain jobs.

An enhanced scope for existing maintenance projects that are already underway may also be considered under the program.

Ineligible projects under the W4Q include, but are not limited to:

- purchase of an asset or works to an asset that will not be owned and/or controlled by the applicant
- purchase or leasing of plant, vehicles and equipment
- purchase of land (e.g. land buy-back schemes)
- works constructed on land not owned or controlled by the applicant, except where it has permission to construct on Queensland Government-owned land
- works requiring complex development applications
- planning and design only
- works that cannot be delivered by the 30 November 2017 deadline
- projects within South East Queensland.

Funding

Funding will be provided under the Funding Deed of Agreement with the Department of Infrastructure, Local Government and Planning.

The allocation will comprise \$1,000,000 plus an amount that reflects unemployment levels in the region relevant to the applicant. The funding provided by the Queensland Government will be capped and advised to each recipient.

Local governments are expected to cost projects efficiently and may choose to contribute to the projects but are not obligated. Local governments can include additional or complementary funding if available. Application to the program will require appropriate sign-off that projects can meet nominated timelines and are in accordance with the W4Q Guidelines and the Deed of Agreement.

The allocation will be disbursed on the following basis:

- 60 percent upon endorsement of the projects by the department.
- A further 30 percent upon the applicant expending 50 percent of allocation.
- A final 10 percent upon finalisation/acquittal, as per the Deed of Agreement, of all projects.

Applicants should ensure that in delivery normal procurement and value for money practices apply.

Applicants will be required to report monthly on all endorsed projects, including delivery risks and information on project completion.

Acquittal will involve an applicant completing a certification form verifying it has expended the allocated funds in accordance with the W4Q Guidelines and the Deed of Agreement, including validation of jobs sustained or created.

As per clause 4.2.2 of the Funding Deed of Agreement, the applicant may be required to return unspent funding.

As per clause 6.1 of the Funding Deed of Agreement, the applicant must adhere to the Acknowledgement Guidelines issued by the department to recognise Queensland Government funding and the W4Q program in all media and other communications.

How to apply

Eligible applicants are requested to submit a 2016–17 W4Q list of projects form, which can be found online at <http://dilgp.qld.gov.au/local-government/grants/works-for-queensland>.

Submit only one (1) list of projects form detailing **all** the projects that can be delivered by the 30 November 2017 deadline, in accordance with these guidelines and the funding allocation.

Submit the form electronically via email to: 2016-17W4Q@dilgp.qld.gov.au.

Departmental regional officers are available to assist applicants prepare and submit the list of projects.

The department may seek further information from applicants.

Should the list of projects be endorsed, the applicant will receive advice from the department of the endorsed projects, along with the release of funds.

Key dates

A 2016–17 W4Q list of projects must be provided by **10 February 2017** to be considered for funding.

Confidentiality

The department will treat the information provided in the project proposal form as confidential.

Should the department be required to consult with other government agencies or bodies and other organisations and/or individuals, it will make every reasonable effort to ensure the parties who are consulted are aware of the need to treat the information as confidential.

Further information

For more information contact the department:

Brisbane grant program office	Phone:	3452 6729
	Email:	2016-17W4Q@dilqp.qld.gov.au .

Northern region		
Townsville office	Phone:	4758 3420

Southern region		
Brisbane office	Phone:	3452 6762

Appendix 1

Northern region			
Aurukun Shire Council	Cook Shire Council	Livingstone Shire Council	Pormpuraaw Aboriginal Shire Council
Banana Shire Council	Croydon Shire Council	Lockhart River Aboriginal Shire Council	Richmond Shire Council
Burdekin Shire Council	Douglas Shire Council	Mackay Regional Council	Rockhampton Regional Council
Burke Shire Council	Doomadgee Aboriginal Shire Council	Mapoon Aboriginal Shire Council	Tablelands Regional Council
Cairns Regional Council	Etheridge Shire Council	Mareeba Shire Council	Torres Shire Council
Carpentaria Shire Council	Flinders Shire Council	McKinlay Shire Council	Torres Strait Island Regional Council
Cassowary Coast Regional Council	Gladstone Regional Council	Mornington Shire Council	Townsville City Council
Central Highlands Regional Council	Hinchinbrook Shire Council	Mount Isa City Council	Whitsunday Regional Council
Charters Towers Regional Council	Hope Vale Aboriginal Shire Council	Napranum Aboriginal Shire Council	Woorabinda Aboriginal Shire Council
Cloncurry Shire Council	Isaac Regional Council	Northern Peninsula Area Regional Council	Wujal Wujal Aboriginal Shire Council
	Kowanyama Aboriginal Shire Council	Palm Island Aboriginal Shire Council	Yarrabah Aboriginal Shire Council

Southern region			
Balonne Shire Council	Diamantina Shire Council	Maranoa Regional Council	South Burnett Regional Council
Barcaldine Regional Council	Fraser Coast Regional Council	Murweh Shire Council	Southern Downs Regional Council
Barcoo Shire Council	Goondiwindi Regional Council	North Burnett Regional Council	Western Downs Regional Council
Blackall-Tambo Regional Council	Gympie Regional Council	Paroo Shire Council	Winton Shire Council
Boulia Shire Council	Longreach Regional Council	Quilpie Shire Council	
Bulloo Shire Council			
Bundaberg Regional Council			
Cherbourg Aboriginal Shire Council			